



J. KYLE KIMBERLIN

5940 VIA REAL #4
CARPINTERIA, CA. 93013

805.669-8794

Kyle@KyleKimberlin.com

www.KyleKimberlin.com

EXPERIENCED TECHNICAL WRITER AND EDITOR

Substantial experience with large high-technology companies. Ability to convey complex procedures and concepts clearly and succinctly. Planned and wrote technical manuals, marketing texts, and system specifications from the research stage to publication. Proven writing skills, including syntactical and stylistic expertise. Tenacious attention to detail and dedication to producing work of the highest quality. Proven ability to work independently, setting and meeting deadlines.

- Web and Book Cover Design
- Technical Verification and Document Editing
- Legal Writing and Research
- Illustration using Computerized Graphics and Photography

PROFESSIONAL EXPERIENCE

SELF-EMPLOYED CARPINTERIA, CA

2002 – PRESENT

FREELANCE WRITER AND EDITOR

Professional writing, editing and proofreading of technical, academic, business and creative documents.

- ❑ Write, edit, and proofread client documents for punctuation, grammatical usage, syntax, stylistic consistency, etc.
- ❑ Verify hardware and software procedures to develop content for print and Internet publication.
- ❑ Clients include university professors, businesses, civic groups, and fellow professional writers.
- ❑ Provide clients with polished work product, ready for publication.

VITESSE SEMICONDUCTOR CORPORATION CAMARILLO, CA

2008 – 2009

TECHNICAL WRITER, CONSULTING

Professional writing, editing and illustration of datasheets, test plans, and product briefs.

- ❑ Wrote, edited, and proofread datasheets for a wide array of semiconductor products, including Ethernet, media access, and data storage devices.
- ❑ Worked closely with engineers to document chip architecture, electrical specifications, device characterization, microcontroller programming, pin and package configuration, etc.
- ❑ Created diagrammatic illustrations of device configuration, functional timing, and other product attributes.

VEECO METROLOGY GROUP SANTA BARBARA, CA

1999 – 2002

TECHNICAL WRITER

Wrote and illustrated manuals for installation, maintenance and operation of automated atomic force microscopes, working in a team of engineers, technicians, and scientists.

- ❑ Wrote to meet the various needs of customers' technicians and company's engineers, trainers, scientists, and technical support.
- ❑ Documented advanced and specialized software applications.
- ❑ Collaborated with Marketing professionals to write materials for nanotech industry trade shows.
- ❑ Redeveloped the company's manuals to eliminate redundancy, saving production time and costs.
- ❑ Worked with Regulatory Compliance Engineer, documenting S2/S8 and ISO9000 compliance.
- ❑ Designed and built Technical Publications intranet Web site, improving interdepartmental communications and facilitating companywide document access.
- ❑ Solved software problems on immediate deadline, resulting in positive customer feedback.

J. Kyle Kimberlin

Experienced Technical Writer and Editor

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EDUCATION AND PROFESSIONAL DEVELOPMENT

BA, English (Minor in Philosophy)

California State University, Chico

Paralegal Certificate

California State University, Chico

Three years post-graduate study of law

Santa Barbara College of Law

TECHNICAL PROFICIENCIES

Macintosh and Windows Operating Systems

Framemaker

PhotoShop

Illustrator

Distiller

Filemaker

Word

Excel

PowerPoint

Outlook

Front Page

FTP Applications

Publisher

Dreamweaver

Open Source Office Suites

(OpenOffice, LibreOffice, IBM Lotus Symphony.)

ASSOCIATIONS

Society for Technical Communication